



TRUELUME

FILMS

CONTRIBUTOR PRIVACY NOTICE

This Privacy Notice ("Notice") provides information on the personal data we collect about you, and how we will use and share your personal data when you provide, or may provide, a contribution to us.

This Notice is for:

- a. Talent who provide contributions to our productions (e.g. actors, musicians, presenters, writers, composers), and other individuals who provide contributions to us (e.g. interviewees or individuals who provide photos or the use of their property for filming purposes) ("**Contributors**"), and
 - b. Individuals who are applying to take part in, or who we are in communication with about potentially taking part in, one of our productions ("**Potential Contributors**").
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Who collects personal data about you?

TrueLume Films Ltd ("we", "our", "us", "TrueLume Films") is the data 'controller'. This means that we are responsible for deciding how we hold and use certain information about you.

What personal data do we collect about you?

We may collect the following categories of personal data:

- ☐ **Identity Data:** Name, previous names, place/date of birth, passport details, ID documents
 - ☐ **Contact Data:** Email, address, phone numbers, social media handles, emergency contacts, professional/social profiles
 - ☐ **Financial Data:** Bank details for reimbursement (if contractually agreed)
 - ☐ **Physical Data:** Image, voice, photographs, views of your property, other contribution-related content
 - ☐ **Biographical Data:** Age, marital status, employment, references, living arrangements, dependants, relationships, hobbies, personality, opinions, prior TV appearances, employment and travel history
 - ☐ **Special Category Data** (where relevant):
 - **Opinion, Belief and Membership Data:** Political opinions, religious/philosophical beliefs, trade union membership
 - **Diversity Data:** Race, ethnicity, sex life, sexual orientation, gender identity
 - **Criminal Convictions Data:** Convictions, proceedings, investigations
 - **Health Data:** Health, disability, genetic or biometric data
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How do we use your personal data?

We process your personal data for production, broadcasting, distribution, and marketing purposes. Lawful bases include:

Contributors

- ☐ Contract performance and administration
- ☐ Contacting you or your representatives
- ☐ Financial planning and budgeting
- ☐ Creation, sale, and distribution of productions
- ☐ Maintaining business records
- ☐ Marketing and travel logistics

Potential Contributors

- ☐ Engagement assessment and casting
- ☐ Evaluating your potential role in a production

Both

- ☐ Future contribution opportunities
- ☐ Diversity and equal opportunities monitoring
- ☐ Physical and system security
- ☐ Disputes and legal proceedings

Where Special Category Data is processed, we rely on additional legal grounds such as public interest, legal obligations, or explicit consent.

Who will we share your personal data with?

We may share your data internally within **TrueLume Films Ltd** and externally with:

- ☐ Broadcasters, investors, insurers, travel/medical providers
- ☐ Professional advisers (lawyers, accountants, IT hosts)
- ☐ Regulators (for anonymised diversity data)
- ☐ Legal authorities (if required)

We ensure all sharing is lawful, fair, and proportionate.

Transfers outside the UK

We may transfer your data to trusted partners or processors outside the UK (e.g. US). Safeguards are in place to ensure adequate protection. Contact us for details.

Data security

We implement technical and organisational measures to protect your data. Access is limited to those with a business need-to-know, and we have procedures for handling breaches.

Data retention

We retain personal data only as long as necessary. For contributors, this may be for the duration of a programme's exploitation. Some footage may be retained indefinitely. For potential contributors, data is retained until production is complete unless you consent to longer retention.

Your rights

You may:

- ☐ Request access, correction, or erasure of your data
- ☐ Object to or restrict processing
- ☐ Contact us to exercise these rights

Please email **info@truelumefilms.com** to make a request.

Special Purposes exemption

Under UK GDPR and the Data Protection Act 2018, certain rights may not apply where processing is for journalistic, artistic, or literary purposes and in the public interest.

Contact and complaints

For queries or complaints, contact our Head of Production at **info@truelumefilms.com**. You may also contact the **Information Commissioner's Office (ICO)** at <https://ico.org.uk/concerns> or call 0303 123 1113.

Changes to this Notice

This Notice may be updated. Please check www.truelumefilms.com or email us for the latest version.

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